

Policies for College Audition Hub at MDL Voice & Acting Studio LLC

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These policies apply to all College Audition Prep services offered by MDL Voice & Acting Studio. Please read each section carefully. Purchasing or participating in any of these services indicates agreement with the terms outlined below.

GENERAL POLICIES *(Apply to All Services)*

- **Instructor & Coaching:** All coaching and lessons are taught by Miranda D. Lawson. Dance Days and Filming Sessions without coaching may include a studio representative to assist with setup and flow, but all artistic coaching is provided by Miranda.
- **Purpose of Coaching:** These packages are not substitutes for long-term vocal or acting training. Coaching is in-the-moment support for selected audition pieces, including those brought by the student or chosen with Miranda. In ongoing training Miranda provides vocal techniques that are anatomy-based, working with each individual performer's instrument. College Audition Hub packages are meant for immediate performance preparation, not ongoing instruction.
- **Accompaniment:** MDL does not provide live accompaniment for filming sessions. While Miranda is proficient in music theory, sightreading, and teaches those skills, she does not provide accompaniment for live filming. Students must ensure that their sheet music and backing tracks match if submitting both. We will use backing tracks for filming purposes as most Colleges and Universities expect.
- **Editing Limitations:** MDL will only edit together the clips chosen and submitted by the student and their family. MDL is not responsible for deciding which takes to include. These decisions should reflect the student's artistic goals and family preferences. Clips must be submitted through the designated editing form.
- **Liability:** MDL makes no guarantees regarding casting, prescreen pass rates, or college acceptances. These services are intended to support students artistically and logistically at a competitive price point but cannot determine or promise admissions outcomes.
- **Marketing Permissions:** Students must indicate on intake forms whether MDL has permission to use their raw footage for promotional purposes (MDL marketing or student social media tags). Consent is optional but must be clearly indicated in the appropriate section of the form.
- **Refund Policy:** If MDL fulfills the service as promised, no refunds will be issued. If Miranda must reschedule or delay services, she will do so as soon as possible. If a student must reschedule, they must use the official reschedule form.
- **Scheduling Notes for Total Package & Materials + Coaching:** In the first session, we will take an additional 10 minutes to schedule all remaining lessons, filming sessions, dance days, editing deadlines, and associated services.

MATERIALS & COACHING

Includes piece selection and coaching for monologues and/or songs tailored to the student's college list. Students may bring their own materials or have Miranda select for them. Students may request up to two changes in selections.

- **Scheduling:** All coaching sessions must be booked in advance. Weekly times are preferred but not required.
- **Rescheduling:** Must be done through the MDL website using the official reschedule form.

FILMING SESSION *(Without Coaching)*

Bookable in 2-hour minimum blocks. Includes access to lighting, backdrop, Bluetooth speaker, mirrors, and assistance with setup.

- **Studio Conditions:** The space is shared but generally quiet. If an unexpected issue arises (e.g., loud rehearsals), MDL will reschedule or refund on a case-by-case basis.
- **Preparation:** Students must arrive in filming attire. Basic changes may be done onsite, but full grooming/makeup should be completed beforehand.
- **Device Use:** Students are encouraged to use their own device. If MDL films, the files will be provided and then deleted.
- Students who have the **TOTAL PACKAGE** or **EDITING PACKAGE** must submit files through **EDITING FORM**. See details in **EDITING** policy.

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FILMING WITH COACHING

Live coaching and feedback provided during the filming session.

- Coaching Style: Miranda will guide performance, adjust timing, and offer in-the-moment feedback while the student records.
- Without Purchase: If coaching is not selected, Miranda will remain silent and conduct administrative work during the session. Helping to assist with any technical or facilities needs.

EDITING

Editing of audition videos with up to 2 rounds of revision (for grammar, framing, transitions).

- Student Responsibility: Families must choose which takes to submit. MDL only edits the selected clips submitted through the editing form.
- Revisions: Two rounds allowed for corrections only (e.g., title card, fade transitions). Reshoots require new sessions.
- Transitions: All transitions will be fade in/out unless requested otherwise
- Intro/Outro: Video will start and end with fade unless specified
- Audio Dubbing: No audio dubbing will be done — raw audio will be used as-is. Volume and balance editing may be necessary.
- Uploading Materials: Students must upload raw, unedited footage via the Editing form
- Edits take 5-7 business days; rush fees apply for shorter turnaround
- Submission: MDL Voice & Acting Studio LLC is NOT responsible for submitting video(s) on behalf of the student/client and will only return footage to the student/client for their own review and submission.

TOTAL PACKAGE

Includes all services listed above: *Materials & Coaching, Filming (with Coaching), Editing, and support throughout the audition process.*

- **Scheduling:** First lesson will include a 10-minute planning period to book all sessions.
- **All Terms Apply:** Follows all relevant policies for coaching, filming, editing, and studio use.

Please reach out if you have questions. All policies are subject to change and will be updated accordingly on the website.