

General Booking Policy

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Scheduling & Contact Protocol

- All lessons must be booked in advance through our Acuity scheduling system, available via our website. When purchasing a package or booking a session, you will receive a confirmation email with a link to schedule your individual lessons. If you're booking multiple sessions, we recommend scheduling them all at once—ideally at the same day and time each week, though this is not required. This helps you plan ahead and accommodate any conflicts early.
- For scheduling, cancellations, or changes, your first point of contact should always be our Scheduling Assistant, Hannah. She manages all calendar logistics, including Acuity bookings, cancellations, and rescheduling.
- You can reach her at 209-245-8376 or Hannah@mdlvoiceandactingstudio.com.
- Miranda is available for lesson-specific questions, preparation guidance, or brief check-ins.
- Please text 279-356-2823 or email Miranda@mdlvoiceandactingstudio.com directly only if:
 - You are running late to a session
 - You have immediate follow-up questions about your lesson content
 - You need to share a short update related to preparation or technical needs
- All general scheduling and availability inquiries must go through Hannah. Directing each question to the correct contact helps keep things running smoothly for everyone.

Cancellations & Rescheduling

- Cancellations and rescheduling must be made at least 24 hours in advance. You can reschedule your appointment using the rescheduling link in your confirmation email or by contacting Hannah directly.
- Cancellations made with less than 24 hours' notice may not be refundable, depending on rescheduling availability
- **Lateness:** Please arrive promptly for your scheduled session. We cannot extend your session time for late arrivals. If you're running behind, text or call Miranda directly.
- **Preparedness:** Bring any materials you'd like to work on (e.g., sheet music, monologues, scripts, backing tracks). If you don't have anything, Miranda will assist in selecting material that supports your goals.
- **Scope of Lessons:** All lessons are taught by Miranda D. Lawson and are grounded in vocal technique, anatomy, and diaphragmatic practice. Miranda brings deep expertise in individualized training, anatomical awareness, and stylistic nuance. Whether you are a seasoned performer or just beginning your vocal journey, sessions are shaped specifically for your voice and goals.
 - These private lessons are intended to serve as full vocal training—not to be confused with short-term coaching or audition preparation. Students will receive personalized instruction aimed at building long-term technique, confidence, and performance versatility.
- **Instructors:** All coaching and voice/acting lessons are conducted by Miranda D. Lawson. Unless otherwise specified.
- **Studio Rules:** Our studio may appear low-profile from the outside, but it's a safe, professional environment shared with other vetted creatives. All regular occupants have passed background checks. You may bring water and a snack if needed, and we encourage students to bring something to take notes with.
 - The bathroom is located in the interior of the building and is shared. Students may arrive with one guardian if needed. For exact directions and parking, refer to the footer pages of our website.
- **Materials & Folders:** Students will receive access to a digital folder with materials prepared for them by MDL. Part of your lesson fee covers the cost of printing, licensing, music purchases, and software used to prepare custom materials. Students are encouraged to maintain a binder of printed music for rehearsal purposes.
- **Recording:** Lessons may be recorded for educational use. Any other use will require explicit consent. Students may record for personal reference but should not post without permission.
- **Marketing & Media Permissions:** Students and/or guardians may opt into allowing MDL to use raw footage, images, or lesson clips for promotional use (either for the student or studio). Please indicate your preferences clearly on all applicable forms.